



TOLLUND®

NORDIC LEGAL LANGUAGE SERVICES

DANISH, SWEDISH AND NORWEGIAN BIRTH CERTIFICATES / DIVORCE DECREES / DRIVER'S LICENCES FOR THE UNITED STATES CITIZENSHIP AND IMMIGRATION SERVICES

## SIMPLE, CONVENIENT AND QUICK

### PROCESS

Having us translate your personal documents will be simple, convenient and fast.

We provide two identical hard-copy sets and one soft-copy set. Each set includes an:

**Affidavit:** An original, notarized affidavit signed and stamped by us attesting to the accuracy of our translation issued on our company letterhead (with contact details for the authorities if relevant).

**Translation:** A stamped copy of our translation.

**Original:** A copy of the original.

Our documentation complies fully with the United States Citizenship and Immigration Services guidelines.

### STEPS

#### 1. You send us the document(s)

You have three options. You can:

Scan in your certificate and e-mail it to [mail@tollund.com](mailto:mail@tollund.com) (preferred method), or

Fax your certificate to +1 (978) 887-3659, or

Mail a copy of your certificate to

Tollund, Inc.  
P.O. Box 234  
Boxford, MA 01921-0234

#### 2. We return the translated document(s) to you

To be able to return the documents to you, we need your address (please note that FedEx cannot deliver to P.O. Boxes); a telephone number where we can reach you in the event we have questions; and your e-mail address.

#### 3. We invoice you

Upon completion of the project we will e-mail you an invoice (30-days net). You can pay by check or PayPal (or if in Scandinavia by bank transfer to a local bank).



## PRICES

We have only two price levels:

### Rush

24-hour guaranteed turn-around \*  
(FedEx First Overnight): \$ 200.00

### Non-Rush

2-day turn-around  
(U.S. Priority Mail): \$ 80.00

Our prices include all FedEx/mailing, notarization and processing costs.

\* If you get the document to us by 10 a.m. on a weekday, the translated document(s) will be sent by "next-day delivery" services on the same day.

We'll be happy to answer any questions you may have. You can reach us at 1 (978) 257-6426 or at [mail@tollund.com](mailto:mail@tollund.com) 7 days a week (we usually reply within the hour).



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